

7th Young Scholars of ScAEIM Workshop

May 8th-9th, 2023 at Mälardalen University, Västerås, Sweden

Traveling to Västerås

You can travel to Västerås from Arlanda Airport-Stockholm by either train or bus.

The bus travel option is very convenient and less expensive than taking the train, so it is highly recommended. The bus departs from terminals 2 and 4 (you can also double-check upon arrival). You can book the ticket in advance through their website www.bus4you.se or you can buy the ticket when you arrive in Arlanda after completing the check-out, from one of the self-service machines or the helpdesk. If you want to take the train we refer you to www.sj.se to book your trip.

The bus trip takes about 1 hour and 20 minutes and the bus will drop you at Västerås Central Station, from which you can take another local VL bus to the city center/recommended hotel or a short walk (~10 min). The VL bus ticket can be purchased from the VL customer service center located inside the Västerås Central Station or from Pressbyrån. You can also buy the ticket inside the bus directly by tapping your bank card.

Hotel Accommodation in Västerås

For those who are traveling from outside Västerås the centrally located hotel *Stadshotellet Elite* has made reservations on several rooms for us between 7-9 May 2023 at a discounted rate of 992 SEK per room and night. Email the address: reservation.vasteras@elite.se with the dates you wish to stay there using the code: *ScAEIM2023* to book a room. Title this email "ScAEIM Young Scholars room booking".

This hotel is only a ten-minute walk from our MDU campus (and from the railway station) and has Bishop's Arms (for "after ScAEIM activities"), where we will possibly have one of the dinners (TBD).

Find your way around the area

To facilitate the navigation in Västerås, we have pinned the most important places you need to know about here: <https://goo.gl/maps/9hmqgRQGwJ5imTgg9>

Information about travel and accommodation reimbursement is available on the next page.

We look forward to welcoming you soon!
/MDU via Lovisa & Zeina

Information regarding the reimbursement of travel arrangements and expenses:

To obtain travel reimbursement, you need to make sure that you pay the expenses and maintain receipts of the expenditures. If your university pays for the expenses, then IMIT will have a big administration load to get the invoicing correct with the university, so please consider this.

After the workshop there a form will be distributed where you need to state the expenses that you had and information about the bank account where you would like to receive the money. The maximum amount per participant is 150-250* EUR as previously communicated. Subsequently, you email this form and the corresponding receipts to the SCAIEM board member for finance Janne Huiskonen (janne.huiskonen@lut.fi). Title this email "SCAIEM Young Scholars travel costs".

If someone has claims based on printed paper tickets (e.g., local bus tickets or printed train tickets) without an original electronic receipt, then those original tickets need to be sent by mail. A photograph apparently is not sufficient. You need to send the originals in a letter to: Stiftelsen IMIT 412 96 Göteborg

If you have original electronic receipts, no additional effort is needed. This only concerns physical tickets/receipts that a photographed.

*The reimbursement is limited up to 150-250 euros per participant and the amount granted for each participant is dependent on the total number of participants.